

Contents

Overview

Overview of Utah's Monitoring System
UPIPS At-A-Glance

Year 1

Timeline- Year 1
Checklist- Year 1
UPIPS Overview PowerPoint

Off-Site Data

Off-Site Data Requirements
Off-Site Data Analysis – Evaluation Materials, Tests, and Assessments
Sample Letter to Superintendent from USOE

Stakeholder Steering Committee

Composition
Membership Summary
Committee Summary
Sample Agenda
Training Resources

Data Collection Process

Program Areas and Goal Statements
UPIPS Program Review Areas
Data Collection and Analysis Requirements
Minimum Files
Indicators for Program Areas and Goals

State Performance Plan (SPP)

Tree of Influence
SPP Executive Summary

Interview, Focus Group, Classroom Observation Data/Forms

Special Education Teacher
Preschool Special Education Teacher
General Education Teacher
Building Principal
Evaluator/Tester
Related Service Provider
Student Focus Group
Parent Focus Group
Special Education Administrator
Classroom Observation

Student Record Review

UPIPS-SRR Software Program
UPIPS SRR Manual
Minimum Contents of Files
Student Record Review-Paper and Pencil Checklist

Writing the Self-Assessment Summary Report
Self-Assessment Report Format and Contents
Sample Self-Assessment Report
Executive Summary Format
Sample Executive Summary
Program Improvement Plan Format
Sample Program Improvement Plan
Corrective Action Plan Format
Sample Corrective Action Plan
Sample Reimbursement Letter
Sample Criteria for Evaluation of Self-Assessment

Year 2

Timeline- Year 2
Checklist- Year 2
Sample Parent Survey
Correcting Compliance Errors TA Memo
Program Improvement Plan
Corrective Action Plan

Year 3

Timeline- Year 3
Checklist- Year 3
Program Improvement Plan
Corrective Action Plan

Year 4

Timeline- Year 4
Checklist- Year 4
Program Improvement Plan

Year 5

Timeline- Year 5
Checklist- Year 5
Program Improvement Plan

Procedures Manual

UIPS Procedures Manual